



ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED
(A State Government Undertaking)

REQUEST FOR PROPOSAL

Empanelment and appointment of manufacturers for supply of Packaging Tapes as per the specifications indicated in the tender schedule for issue under PDS through AP e-Procurement platform

Head. Office: 10-152/1, Sri Sai Towers,
Bandar Road, Kanuru, Vijayawada – 520007
Phone Nos: 0866-2551912 Fax No: 0866-2551913
Web site: www.apscscl.in

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ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED

(A STATE GOVERNMENT UNDERTAKING)

Head Office:10-152/1, Sri Sai Towers,
Ashok Nagar, Bandar Road, Kanuru, Vijayawada – 520007

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1. TENDER DETAILS

Sl. No	Item	Description
1	Department Name	Andhra Pradesh State Civil Supplies Corporation Ltd.,
2	Circle/District	All districts in Andhra Pradesh
3	Tender Number	PDS3/1199/Tapes/Tenders/2020, dtd.5/09/2020
4	Tender Subject	Empanelment and appointment of manufacturers for supply of Packaging Tapes as per the specifications indicated in the tender schedule for issue under PDS through AP e-Procurement platform
5	Period of Contract	As given in the tender schedule
6	Form of Contract	Price Quoted
7	Tender Type	Open
8	Tender Category	Products
9	EMD	As mentioned in tender schedule
10	EMD – Mode of Payment	The EMD shall be transferred through Net Banking/NEFT/Direct Debit Facility through Debit or Credit Card/ RTGS through system generated Challan. The details shall be entered while submitting the technical tender in e-Procurement portal.
11	Volume of Work	Supply of 26,750 kgs of Packaging Tape. Zone Wise Requirement is as indicated in Tender Document at <i>Annexure - I</i>
12	No. of Schedules	2
13	Bid validity	30 days from the date of opening of bids on the

		e-Procurement platform.
14	Contract Period	1 Year
15	Transaction Fee (Non-Refundable)	<p>Transaction fee: All the participating bidders who submit the bids have to pay</p> <ol style="list-style-type: none"> An amount @ 0.03% (plus GST) of their final bid value online with a cap of Rs. 10,000/- for quoted value of purchase up to Rs.50 crores (or) An amount of Rs.25000/- if the purchase value is above Rs.50 crores plus GST applicable on transaction fee through online in favor of MD, APTS. The amount payable to APTS is nonrefundable. <p>Corpus Fund: Successful bidder shall pay corpus fund to APTS</p> <ol style="list-style-type: none"> An amount @ 0.04% of the contract value with a cap of Rs.10,000/- (Rupees Ten Thousand Only) for contract value up to Rs.50 Crores (or) An amount of Rs.25,000/- (Rupees Twenty-Five Thousand Only) for the contract value above Rs.50 Crores to sustain e-procurement initiatives, Research and Development of software application for automation for processes in user departments.
16	Transaction Fee Payable to	Andhra Pradesh Technology Services Ltd, Vijayawada online payment only
17	Bid Document Download start date	05.09.2020 at 12:00 pm
18	Bid Document Download end date	15.09.2020 up to 2:00 pm
19	Last Date and Time for receipt of online Bids	15.09.2020 at 5:00 pm
20	Technical Bid Opening Date and Time (Qualification and Eligibility Stage)	15.09.2020 at 5:30 pm
21	Price Bid Opening Date and Time (Financial Bid Stage)	18.09.2020 at 11:30 am
22	e-Auction start date and time	18.09.2020 at 3:00 pm

23	Pre-Bid Meeting Tentative Date & Time	10.09.2020 at 10.30 am
24	Place of Tender Opening	Head Office:10-152/1, Sri Sai Towers, Ashok Nagar, Bandar Road, Kanuru, Vijayawada – 520007
25	Tender Inviting / Opening Authority	Vice Chairman and Managing Director (VC&MD), AP State Civil Supplies Corporation Limited or any officer authorized by VC & MD.
26	Address	Head Office:10-152/1, Sri Sai Towers, Ashok Nagar, Bandar Road, Kanuru, Vijayawada – 520007
27	Contact Details/ Telephone, E-Mail ID	Asst Manager (PDS) Mobile No: 7702003524, Land Line phone: +91-866-2551912, e-mail ID : pdshe.apscsc@ap.gov.in
28	Procedure for document submission	<p>The bidder shall submit his documents to the tender on e-Procurement platform at https://tender.apecurement.gov.in/login.html by following the procedure given below:</p> <ol style="list-style-type: none"> 1. The bidder would be required to register on the e-Procurement marketplace https://tender.apecurement.gov.in/login.html 2. The bidders shall submit their eligibility and qualification documents, Technical bid, in the online standard formats displayed in e-Procurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/ technical bids and other certificate/documents in the e-Procurement web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness / authenticity. The bidder shall attach all the

required documents for the specific tender after uploading the same during the submission of documents as per the tender notice.

Registration with e-Procurement platform:

For registration and online submission, bidders may contact Help Desk of e-Procurement platform, <https://tender.apecurement.gov.in/login.html>

Digital Certificate authentication:

The bidder shall authenticate with his Digital Certificate for submitting the documents electronically on e-Procurement platform and the documents not authenticated by digital certificate of the bidder will not be accepted on the e-Procurement platform.

For obtaining Digital Signature Certificate, you may please contact Registration Authorities of any Certifying Authority in India. The Lists of CAs are available by clicking the link <https://tender.apecurement.gov.in/digital-signature.html#>

Deactivation of Bidders:

The bidders found defaulting in submission of eligible documents online on or before *15.09.2020 5:00 pm* will not be accepted by the AP e-Procurement platform.

		<p>Tender Document:</p> <p>The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender document and seek clarification for any doubt from the Tender Inviting Authority. Any offline submission of the tender document shall not be considered.</p> <p>The bidder has to keep track of any changes by viewing the addendum / Corrigenda issued by the Tender Inviting Authority on time-to- time basis in the e-Procurement platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.</p> <p>Online Submission Acknowledgement:</p> <p>The bidder should complete all the processes and steps required for online submission. The system will generate an acknowledgement with unique submission number after completing all the prescribed steps and processes by the bidder. Users may also note that for which an acknowledgement is not generated by the e-Procurement system are treated as invalid or not saved in the system. Such invalid submissions are not made available to the Tender inviting Authority for processing the bids. The Government of AP and M/s APTS is not</p>
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		responsible for incomplete bid submission by users.
29	General Terms and Conditions	Other terms and conditions as embodied in the Tender Documents. Any clarifications can be referred to by e-mail: pdsho.apscsc@ap.gov.in

Sd/-
VC & MANAGING DIRECTOR

Empanelment and appointment of manufacturers for supply of Packaging Tapes as per the specifications indicated in the tender schedule for issue under PDS through AP e-Procurement platform

Andhra Pradesh State Civil Supplies Corporation Limited is registered under Companies Act, 1956 and amendments issued from time to time, having its Head Office at: 10-152/1, Sri Sai Towers, Ashok Nagar, Kanuru, Bandar Road, Vijayawada - 520007 has invited participation in eTender on AP e-Procurement Platform from the registered manufacturers for supply of Packaging Tapes to be utilized for packing of rice in jute bags to issue under PDS.

The procedure for enrolment, registration and terms & conditions under the eTender mode for supply of Packaging Tapes is detailed in the RFP. Interested Tenderers may visit websites <https://tender.apecurement.gov.in/login.html> and www.apscscl.in to view and download tender documents at free of cost.

In order to participate in the tender, the tenderers shall register in <https://tender.apecurement.gov.in/login.html> and shall obtain Digital Signature Certificates from any other Certifying Registration Authority in India. The procedure for registration is detailed in *Clause 4*.

2. SCOPE OF WORK

- 2.1 Andhra Pradesh State Civil Supplies Corporation Ltd. Vijayawada (hereinafter referred to as Corporation or through its abbreviation APSCSCL) invites applications for empanelment of manufacturers for supply of Packaging Tapes to be utilized for packing of rice in Jute bags.
- 2.2 Interested bidders have to submit the tender online duly submitting the required documents to enable the Corporation to determine the technical qualification of the bidder(s) as well as to receive the financial quotes for Packaging Tapes.
- 2.3 The empanelled/ appointed suppliers shall supply the packaging tape as per the quantities mentioned in Annexure No-I. The quantities indicated in respect of each Zone may vary depending upon the requirement and demand as indented by the Corporation from time to time. The supplier shall deliver the packaging tape at the designated locations at his own cost.
- 2.4 The specifications of the two layered laminated packaging tape are mentioned in Annexure No-2.
- 2.5 The approved design which includes Corporation name, logo and QR Code shall be printed on the packaging tape in multi color. Utilization of the Name of the Corporation and logo shall be confined to print on the ordered quantity of packaging tape only.
- 2.6 The packaging tape shall be supplied in the roll form and the roll shall be formed on 3 (three) inch diameter plastic core. The width of the core shall be as per packaging tape width.
- 2.7 Every 30 rolls shall be re-packed into a carton and delivered to the Corporation as per the movement order issued by concerned District Manager.
- 2.8 The Corporation will arrange hamalis for unloading of packaging tape at the designated locations at its own cost.

- 2.9 The Supplier shall manufacture, load and deliver the packaging tape at designated locations at his own risk and cost.
- 2.10 The Tenderer can participate for both the Zones, APSCSCL reserves the right to finalize the tenders in each Zone.
- 2.11 The Supplier shall maintain confidentiality of the designs and logos and should not reveal to any person/firm other than the Corporation authorized to receive the design.
- 2.12 The Tenderer is required to understand the nature of work involved in supply of packaging tape before participating in the tender process.
- 2.13 The Tenderer must also get acquainted with all the terms prescribed under this RFP. Once the tender is submitted, the tenderer will be deemed to have complete knowledge on the nature of work and terms of the contract.
- 2.14 Manufacturer will be solely responsible for all types of quality issues. The inspection and evaluation of samples will be carried out in accordance with specified quality parameters as per the procedure stipulated in *Clause 10*.

3. ELIGIBILITY / PREQUALIFICATION CONDITIONS

- 3.1 The Manufacturing Units of Packaging Tape should have valid Trade License. The Manufacturing Unit should be a Legal entity (Company, Partnership Firm, One-Person company, Sole Proprietorship)
- 3.2 Documentary evidence to the effect that the Bidder has supplied minimum of 500 Kgs of any kind of PET based products in any one of the 3 preceding years.
- 3.3 The bidder should have minimum three years of experience in manufacturing and supplying of any kind of PET based products.
- 3.4 The Manufacturing Unit Should be in operation for at least last three years (FY 2017-18, FY 2018-19 and FY 2019-20) as on the date of submission of tender and average turnover of such bidder during these years should not be less than Rs. 1.00 Crore per annum and shall produce last 3 years audited financial statements.
- 3.5 The firm should not be blacklisted either by the APSCSCL or by any Government / Government undertakings.
- 3.6 The firm should have a valid PAN and GST registration and a copy of PAN and GST registration shall be produced along with the tender.
- 3.7 The firm should have the capacity to supply the entire requirement of Packaging Tapes for the Zone concerned as per the specifications given by APSCSCL. The supplier shall have required production facilities with all the permission from the competent authorities.

4. INSTRUCTIONS FOR SUBMITTING THE TENDER AND DOCUMENTS TO BE FURNISHED ALONG WITH APPLICATION FOR REGISTRATION:

The instructions to be followed for submitting the tender are set out below:

- 4.1 The tenderer shall register with <https://tender.apecurement.gov.in/login.html>
- 4.2 The tenderer shall obtain DSC key with digital encryption certificate from any Certifying Authorities in India.
- 4.3 The application form mentioned in *Annexure 8* shall be filled, signed and submitted.
- 4.4 The tenderer shall submit Financial Bid along with technical tender as per *Annexure-9*
- 4.5 In case of a company, Board Resolution / Power of attorney duly certified authorizing the person signing the Bid and Bid documents on behalf of the Company.
- 4.6 In case of Partnership firm, Deed of Partnership and Copy of the Registration of the Firm with Registrar of Firms; & in case of a Company, Memorandum & Articles of Association.
- 4.7 Copy of Tax Invoices or Work Orders as a proof for supply of at least 500 Kgs of any kind of PET based products, in any one of the 3 preceding years.
- 4.8 Turnover Certificate from Chartered Accountant as per the format provided in *Annexure 3 – Format for Turnover Certificate*
- 4.9 Audited / Provisional (2019-20) Financial Statements specifically including Balance Sheet, Profit & Loss A/c and Cash Flow Statement for last 3 years financial years (FY 2017-18, FY 2018-19 and 2019-20)
- 4.10 Income Tax Returns (FY 2017-18 & FY 2018-19) (i.e., for Assessment year 2018-19 and 2019-20) attested by Chartered Accountant.
- 4.11 Affidavit on non-judicial stamp paper worth Rs. 100/- that the bidder is not blacklisted either by APSCSCL or by any other Government undertakings in the format given in *Annexure 4 – Affidavit* duly signed by the authorized signatory
- 4.12 In case of partnership firm or Co-operative or Corporate, the Manufacturing Units should furnish a copy of the partnership deed or byelaw or Memorandum of Associations and Articles of Association as the case may be. In case of Co-operative/corporate body copy of letter of authorization to the Chief Executive or the authorized person to register and participate in the e-procurement/tender process should be furnished. In case of leased firm, a copy of the lease deed document shall be furnished.
- 4.13 Copy of GSTN
- 4.14 Copy of PAN
- 4.15 The address proof of the authorized signatory viz., Pan Card/copy of passport / electricity bill/ voter ID proof should be submitted along with the application. The address proof in respect of the firm shall be either certificate of registration or certificate of incorporation issued by the concerned authority.
- 4.16 Bank account details of firm along with IFSC code, Branch details, address shall be furnished in the letterhead of the firm and certified by the concerned banker.
- 4.17 The RFP document shall be signed and submitted along with tender in confirmation that the tenderer is aware and understood all the terms and conditions of this tender document.

5. EVALUATION OF APPLICATION

- 5.1. The completed technical tender along with relevant documents, financial bid and EMD shall be uploaded on e-Procurement portal by *15.09.2020 at 5:00 pm*. Submission of Physical Tender is strictly prohibited.
- 5.2. The applications received after the due date will not be allowed for submission. However, APSCSCL has the right to extend the date of submission of applications subject to uploading circular/corrigendum on such extensions on the website www.apscscl.in as well as e-Procurement portal.
- 5.3. The Corporation will form a team for evaluation of the tenders.
- 5.4. The Corporation evaluates the technical bids based on the documents submitted in the technical tender. After technical qualification, Corporation allows the successful tenderers to participate in the e-reverse Tender to be conducted on <https://tender.apecurement.gov.in/login.html>
- 5.5. The technical tenders without prescribed EMD will summarily be rejected.

6. SCHEDULE OF E-TENDERS

- 6.1. The Corporation will conduct financial e-Tender on <https://tender.apecurement.gov.in/login.html> platform (e-reverse auction platform). The eTender will be conducted Zone wise and the details are mentioned in *Annexure 1*. The System time of e-Procurement portal will be considered to start and end the eTender.
- 6.2. The technically qualified tenderers are eligible to participate in e-reverse Tender.
- 6.3. The Corporation organizes the zone wise e-reverse Tender to the technically qualified tenderers. The bidders can participate for both the zones.
- 6.4. Any changes made in the time schedule will be intimated to all the participants by publishing the same in the websites of APSCSCL and e-Procurement website.
- 6.5. The tenderer shall take adequate care and is solely responsible to obtain details of the schedule of eTender through the websites in their own interest, rather than depending on other mode of information sources.
- 6.6. The tenderer shall quote their financial bid in terms of rupees per Kg (Packaging Tape).
- 6.7. The Tenderer should quote for the lowest rate per Kg (Packaging Tape) in Indian Rupee inclusive of GST, all duties and taxes applicable, freight charges etc., during the e-reverse Tender.
- 6.8. The evaluation and finalization of bids received shall be made on the basis of the lowest price quoted by the bidders per Kg (Packaging Tape).
- 6.9. The bids of all bidders who have participated in the eTender must remain valid for period of (30) days from the date of eTender.
- 6.10. The minimum tick size shall be Rs.5/- (Rupees Five only) per Kg of Packaging Tape.
- 6.11. During the Tender session, a bidder may modify his bid downwards till the end of e-Tender schedule. Bids submitted after the closure of Tender will be rejected. No cancellation of Bids shall be allowed during the Tender session. The system time of e-Procurement platform will be considered to start and end the e-Tender.

- 6.12. However, the Tender platform will not allow the bidder to modify his/her bid to increase the price once quoted. In case of such modified bids, the same shall be rejected and the earlier valid bid prevails.
- 6.13. In case of two or more bidders emerge as lowest with identical prices after conclusion of eTender, bidder who puts in his/her bid first on eTender platform gets priority and considered as lowest.
- 6.14. The bids submitted after the closing time of eTender will be rejected by the system.
- 6.15. Any increase or decrease of taxes, duties, levies and other such payments shall be to the account of the Tenderer and the Corporation will not consider any request of enhancement in this regard.
- 6.16. The registered tenderers shall not be intimated individually regarding the eTenders; however, the registered tenderers may contact, APSCSCL office located at Vijayawada for obtaining details of schedule of eTenders.
- 6.17. The results of the eTender as approved by APSCSCL are binding on all bidders. Any requests for cancellation of bids received either during the Tender session or after the conclusion of Tender session shall not be accepted. Failure to accept the contract by the successful tenderer shall result in the forfeiture of the EMD and blacklisting from further participation in the eTenders for a period of three years. The decision of the VC& Managing Director, APSCSCL in this regard will be final.
- 6.18. Any bid placed using the bidders username and the password shall be deemed to be an unconditional binding of the bidder to whom such user ID and the password has been allotted by e-Procurement, inter-alia, for the purpose of the eTender and the bidder shall be solely and fully responsible for all the activities that occur under such user ID and password. The user is therefore advised to check the user ID and the password before the eTender and is advised not to reveal it to anyone else to prevent misuse of the same. It is further suggested that the tenderers are requested to change the password frequently to protect from misuse.
- 6.19. APSCSCL shall not be responsible for any failure of power, Network, Server, Bandwidth problems, Hosting Server, Internet Connectivity, ISP or otherwise or the slowness to access e-Procurement Platform. In case if eTender cannot be held on scheduled date due to Server problems, the same will be rescheduled and will be held on alternative day, the details of such date/supplier will be notified in the website of APSCSCL and e-Procurement.
- 6.20. The Invitation of Bids, the terms and conditions of the eTender, Bid of the Successful bidder, Letter / Email Confirmation / Acceptance issued by the APSCSCL to the successful bidder along with any amendment issued prior to signing of contract shall constitute the Contract between the Corporation and the tenderer.
- 6.21. The successful Tenderer will be intimated the acceptance of his tender by a letter /email. The Corporation reserves the right to reject any or all the tenders without assigning any reasons.
- 6.22. In case of any clear indication of cartelization, the Corporation shall reject the tender(s), and forfeit the EMD.
- 6.23. If the information given by the Tenderer in the tender Document and its Annexure/Appendices is found to be false/incorrect at any stage, the Corporation shall have

the right to disqualify/summarily terminate the contract, without prejudice to any other rights that the Corporation may have under the Contract and law.

- 6.24. The Corporation reserves the right to claim from the tenderer/bidder any amount of tax, interest, penalty and litigation cost, if any, that may be incurred in future due to GST reporting/compliance mistake(s) on the part of the service provider.

7. EARNEST MONEY

- 7.1. Each tenderer shall deposit EMD prescribed in the *Annexure 1* along with technical bid. The EMD shall be transferred through Net Banking/NEFT/Direct Debit Facility through Debit or Credit Card/ RTGS through system generated challan. The details shall be entered while submitting the technical tender in e-Procurement portal.
- 7.2. The Tenderer shall be permitted to bid on the express condition that in case he/she modifies his offer, or terms & conditions thereof, after submitting his tender, for any reason whatsoever during the tender process, the Earnest Money deposited by the tenderer shall stand forfeited, without prejudice to any other rights and remedies of the Corporation under the contract and law, and the Tenderer will be liable for any loss suffered by the Corporation on account of its withdrawal/modification etc., besides forfeiture of EMD. The tenderer will also be debarred from participating in any other Tender with the Corporation for a period of three years.
- 7.3. The Earnest Money will be returned to all unsuccessful Tenderers within a period of (15) fifteen days from the date of issue of the acceptance letter to the successful tenderer and after furnishing the Security Deposit. However, in case, the tenderer is disqualified during technical evaluation, the Earnest money will be refunded within (15) fifteen days of technical disqualification of the tenderer. No interest shall be payable on Earnest Money, in any case.
- 7.4. Participation in each Zone will warrant payment of EMD per Zone separately.

8. SECURITY DEPOSIT

- 8.1. The successful bidder upon receipt of communication regarding acceptance of bid shall arrange Security Deposit for an amount equivalent to 10% (Ten percent) of the value of the order, after adjusting the EMD already paid, within 3 (Three) working days by way of electronic fund transfer to the bank account of AP State Civil Supplies Corporation Limited. Particulars of Bank Account will be intimated separately.
- 8.2. The EMD already paid will be converted to Security Deposit and will be released only after successful completion of the contract. Balance may be paid by means of Bank Guarantee.
- 8.3. In the event of the Tenderer's failure, after the communication of acceptance of the tender by the Corporation within the due date, his/her contract shall be summarily terminated besides forfeiture of the Earnest Money and the Corporation shall proceed for appointment of another supplier.
- 8.4. Any losses or damages arising out of and incurred by the Corporation by such conduct of the tenderer will be recovered from them, without prejudice to any other rights and remedies of the Corporation under the Contract and Law. The tenderer will also be debarred from participating in any future tenders of the Corporation for a period of three years.

- 8.5. Security Deposit and EMD furnished by the qualified suppliers will be returned on request upon completion of the contract period or the extended period, if any, subject to satisfactory performance or execution of the contract as per the Terms and Conditions of Tender.
- 8.6. No interest shall be given on the security deposit to the Manufacturer.

9. ORDER FOR SUPPLIES

- 9.1. The short-listed suppliers who qualify in eTender for each Zone will be issued with supply orders/indents by Corporation. The supply order to the supplier will be issued subject to payment of prescribed security deposit with the APSCSCL account.
- 9.2. The Corporation does not guarantee the minimum quantity, which will be ordered. It reserves the right to order for only such quantity as may be necessary or required by the respective Zone and the qualified supplier is bound to supply the ordered quantity at the designated Godowns spread across the concerned Zone.
- 9.3. Quantities supplied in excess of the quantity specified in the supply order will not be paid for. Supply of required quantity should be as indented by the Corporation at its sole discretion may place Supply orders/indents by Letter/E-mail. The successful qualified supplier is bound to honor such indents and shall arrange to supply requisite quantity of Packaging Tapes to the designated Godowns. The supply of consignment ordered shall be delivered in accordance with the supply order/indent.
- 9.4. The ordered quantity of Packaging Tape as per specifications prescribed should be delivered within 30 days at the designated Godowns as mentioned in the work order from the date of final supply order issued by the Corporation.
- 9.5. The Suppliers are required to enter into an agreement on Rs 100/- non-judicial stamp paper to fulfill the contractual obligations as specified by the APSCSCL within 3 days. Deposit of SD (Security Deposit) should be with APSCSCL. Agreement with alterations to clauses of the agreement will not be accepted and will be deemed as non-submission of agreement and violation of the terms and conditions of Tender. The successful bidder shall furnish sample of Packaging Tape at the time of entering into Agreement.
- 9.6. Violation of any of the Clause/Clauses of the Agreement shall be deemed as violation of Terms and Conditions of Tender.
- 9.7. Default in supplies either wholly or partly on account of quality or quantity or delay in supply will result in forfeiture of security deposit and EMD (margin money).
- 9.8. Forfeiture of EMD/Security Deposit and criminal action shall be initiated if found at any time of contract period that the successful bidder has colluded or partnered with any blacklisted firm.
- 9.9. At any stage of supplies under the scheme; if it is noticed that the supplies are not in conformity with the specifications prescribed, such materials are liable to be rejected and qualified supplier will be called upon to make good the same. In the event of qualified supplier failing to make good the rejected stocks, the security Deposit and EMD (margin money) furnished by the qualified supplier shall be forfeited and Corporation is entitled to collect liquidated damages, which is 200% of the price quoted per unit, if any from the tender for his failure to comply with the terms and conditions of the tender.

- 9.10. In case of non-supply of stocks within the specified time limits as per supply order/indent, Corporation is at liberty to purchase the item from other alternative sources or initiate Re eTender and recover the difference of cost from the supplier who has defaulted.
- 9.11. e-Procurement portal is acting only as a service provider for this eTender and shall not be a party to the contract between the Seller and the Buyer subsequent to this eTender. By bidding in this eTender, a bidder acknowledges that e-Procurement portal shall not be held responsible for any loss that he/she/they may suffer as a consequence to this eTender.
- 9.12. e-Procurement portal will be providing eTender platform for the purpose of price discovery. It shall not take any responsibility whatsoever in connection with any disputes that may arise during the tenure of the tender/contract. Both seller and buyer shall completely absolve e-Procurement portal for any consequences resulting out of this tender and further any disputes between buyer and seller shall have to be resolved by them as per *Clause 25* below.
- 9.13. The Corporation has absolute right to increase or decrease the ordered quantity based on the performance at any time and the supplier has to bind on such decision.

10. QUALITY / QUANTITY ASSURANCE & PENALTIES

- 10.1. The supplied Packaging Tape shall conform to the specifications / quality standard approved or prescribed by APSCSC in this tender document (*Annexure 2*). Compliance with these specification / quality standards is mandatory and any deviations shall not be permitted under any circumstance.
- 10.2. The Corporation reserves the right to depute any of its technical team members for drawing regular samples for ensuring the adherence of the quality specifications. Any deviation in the quality of stocks will be viewed seriously and the contract will be terminated with immediate effect along with forfeiture of EMD / SD besides blacklisting the Individual/firm.
- 10.3. Corporation may also appoint third party agency to check the quality of the tapes as per specifications prescribed in the RFP.
- 10.4. Corporation may, if need be, undertake pre dispatch inspection of stock by technical staff or appoint any other agency (Quality Certification) for that purpose at the Supplier's premises.
- 10.5. The quality of Packaging Tape will be evaluated based on specified quality parameters as mentioned in *Annexure-2*. The results of such testing/inspection will be final and binding on the Suppliers. In case of rejection, the Supplier should replace the stock within 15 days.
- 10.6. On arrival of the consignment the concerned officer of APSCSCL shall inspect the stock. Only the approved stock will be unloaded at the designated Godowns during working hours only i.e. between 10 AM and 5 PM.
- 10.7. Subletting: The bidder shall not sublet, transfer, or assign the Contract, or any part thereof.

11. TERMS AND CONDITIONS OF DELIVERY

- 11.1. The bidder is responsible for completion of supplies as per time schedule given by the Corporation. In case of delay in the supplies as per the indents received, the additional cost incurred for alternate arrangements will be recovered from the bills payable and Security Deposit of the bidder.

- 11.2. Place of Delivery per invoice will be one point in the designated district.
- 11.3. Supplier shall furnish a daily report for the stocks delivered to the designated locations to the District Officer and the head office through email.
- 11.4. The bidder shall be responsible for safe supply of packaging tape at the designated locations of the Corporation. Any physical damages identified at the time of receipt, the stocks will be summarily rejected, and the bidder has to replace the stocks with good quality stocks immediately after receipt of information.
- 11.5. The successful suppliers should deliver the Packaging Tapes to the designated Godowns as mentioned in the work order at his cost as per the supply order/indent issued by APSCSCL. The supplier will be provided login id and password and the supplier shall enter the details of dispatches in the Supplier Module designed by TCS for APSCSCL.
- 11.6. The supplier shall comply with the directions issued from time to time by the VC & MD of the Corporation while discharging the duties under this agreement.

12. TERMS OF PAYMENT

- 12.1. After satisfactory supply of the tendered items by the Successful Bidder within the stipulated time, Payment will be released by the APSCSCL to the suppliers after submission of bills with relevant documents to the APSCSCL. As per the procedure stipulated the amount will be transferred to respective account of the suppliers by electronic fund transfer. Advance amount shall not be released to the supplier in middle of supplies to the supplies made during the contract period.
- 12.2. The payment is processed based on the accepted quantity at the designated location, quality acceptance and is subjected to any standard deductions as specified in the purchase order/indent.
- 12.3. The payment will be made upon submitting the request letter for payment along with the following documents, at the Head Office of APSCSCL for the quantity supplied as per the specification indicated in *Annexure 2* duly deducting the penalty for the belated supply, if any.
 - 12.3.1. Commercial bill/Tax Invoice along with one duplicate copy, on the basis of the finalized rates,
 - 12.3.2. Acknowledgement copy issued by the Godown In-charge at unloading point.
 - 12.3.3. Supply Order Copy issued by the VC & Managing Director, APSCSCL and Movement Order Copy issued by concerned District Manager, APSCSCL.
 - 12.3.4. Any other relevant document/acknowledgment issued by the District Manager
- 12.4. The bill will be scrutinized with the receipt confirmations issued by the District Manager and the payment will be released to the acknowledged quantities only.
- 12.5. The payment shall be directly released through Electronic Fund Transfer to the respective Bank Account of the qualified suppliers by the Corporation.
- 12.6. The VC & Managing Director also reserves the right to recover any dues from the bidder which is found on a later date during the Audit / excess payment after final settlement is made to them. The bidder is liable to pay such dues to the corporation immediately on demand without any dispute / protest.

13. TAXATION

Tax deducted at source (TDS), if applicable, shall be done before making payment to the suppliers as per existing laws in force and the laws time to time amended by the Central/State Governments. The bidders shall have to provide their Permanent Income Tax Number (PAN).

14. VALIDITY OF OFFER

- 14.1. The offer made by the bidders shall be valid upto one year and further extendable to 6 months, depending on the requirement and on the sole discretion of VC & MD, APSCSCL. Any other validity date from any supplier will not be entertained.
- 14.2. The Bids of all Bidders who have participated in the eTender must remain valid for period of (30) days from the date of e auction.

15. LETTER OF ACCEPTANCE (LoA)

- 15.1. The final acceptance of the tender is entirely vested with APSCSCL which reserves the right to accept or reject any or the entire tender in full or in part. After acceptance of the tender by APSCSCL the Bidder shall have no right to withdraw his tender.
- 15.2. The tender accepting authority may also reject all tender for reason such as changes in the scope of conversion, Court Orders, accidents or calamities and unforeseen circumstances.
- 15.3. After acceptance of the tender, APSCSCL would issue Letter of Acceptance (LoA) only to the Successful Bidder(s). APSCSCL also reserves the right to issue orders to more than one Bidder.

16. EXECUTION OF AGREEMENT

The successful tenderer shall execute an agreement for the transportation and supply as per the terms and conditions on a stamp paper of value Rs 100 /- within (03) three days from the date of remittance of Security Deposit. In the event of failure to execute the agreement within the time prescribed, the Earnest Money Deposit/Security Deposit amount remitted by the tenderer shall be forfeited. Further the APSCSCL reserves the right to collect the consequential loss, if any sustained from such bidders on account of transport/purchase made through re-tender or in other manners and the bidders are bound to pay the same on demand.

17. CANCELLATION OF AGREEMENT

- 17.1. The supplier, if breaches any condition or clause of the agreement the Corporation is entitled to cancel the agreement and also entitled to demand and recover the loss incurred to it due to such cancellation/termination of the agreement.
- 17.2. If the Government scheme is closed or partly revised or modified, due to fortuitous decision of State/Central Government or any amendment and the proceedings of purchase is stopped or revised or modified by the Corporation then the agreement will automatically come to an end or partly continues for which supplier is not entitled to demand/receive any type of loss amount or cannot initiate any legal proceedings against APSCSCL.
- 17.3. The firm shall notify to the Corporation the death/resignation of any of their partners/directors immediately on the occurrence of such an event. On receipt of such notice, the Corporation shall have the right to terminate the Contract

- 17.4. The Corporation may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier reject the offer in whole or in part. Breach of contract shall include, but shall not be limited to the followings;
- 17.4.1. The Supplier unable to supply the offered quantity of the Units within prescribed time limit mentioned by APSCSC or
- 17.4.2. If the Supplier fails to promptly correct the defect in the supplied goods in the time limit given by APSCSC or
- 17.4.3. If the Supplier fails to perform any other obligation(s) under the Contract or
- 17.4.4. The Corporation or the Supplier goes bankrupt or goes into liquidation other than for a reconstruction or amalgamation
- 17.4.5. Notwithstanding the above, the Corporation may terminate / reject the offer for violation of any law, for any reason of quality of supply; or for any irregularity committed by the bidder or any other like reasons.
- 17.5. If the Contract is terminated the Supplier shall stop supply immediately.
- 17.6. In the event of termination of contract by the Corporation on account of breach of any terms and conditions of the contract by the supplier the entire Security Deposit given by the supplier will stand forfeited.
- 17.7. Foreclosure - The Corporation reserves the right to foreclose the contract without assigning any reason. In such case the Supplier will not be entitled to any compensation for non-supply or loss of profit or any incidental costs of any kind. Payment shall be made only for supply made and accepted by Corporation up to the date of effect of this procedure.

18. PENALTY ON DEFAULT/EXTENSION TIME

- 18.1. The entire ordered quantity of Packaging Tape should be supplied within the stipulated time. Penalty for late deliveries will be imposed as per the discretion of the VC & Managing Director.
- 18.2. Supply of stock less than the ordered quantity is not permitted. If the ordered quantity is not supplied in full, the Security Deposit will be forfeited besides blacklisting.
- 18.3. In the event of failure to supply the ordered quantity, by the successful tenderer(s) within the stipulated time, the VC&MD, APSCSCL reserves the right to cancel the orders for the unsupplied quantity and place orders with the remaining supplier(s) for the supply of the said quantity or purchase the unsupplied quantity through limited tender system/eTender at the risk and cost of such supplier(s) and such supplier(s) is liable and responsible to make good the financial loss sustained by the Corporation. If the rate is cheaper the benefit will not accrue to the supplier(s).
- 18.4. The Corporation reserves the right to charge penalty as decided by the VC & Managing Director of Corporation or withhold payment for any unsatisfactory stocks supplied by the supplier(s) without prejudices to other rights and the decision of the VC & Managing Director, APSCSC is final and binding on the supplier. The supplier(s) is liable to reimburse/ compensate the Corporation or to third party for any loss, damage, injury, etc., caused or arising out of the negligence in supply of low or inferior quality of stocks or any breach of contract.

- 18.5. Notwithstanding anything contained in the terms and conditions of this tender the VC & MD, APSCSCL is the ultimate authority in deciding the recovery of penalty from the supplier(s) taking into account the stock position and future requirement of supply in the larger interest of the Corporation.
- 18.6. In the event of failure by the tenderer(s) at any stage of tender process, the EMD and Security Deposit or bills of supplied quantity will be forfeited, and Corporation may also proceed with blacklisting of the supplier/tenderer.
- 18.7. If the Contract is cancelled because of any breach by the Supplier, the Corporation has every right to forfeit the Security Deposit. If Security Deposit is not sufficient, the balance amount shall be recovered from the Supplier as per Legal provisions.

19. CORRUPT PRACTICES

Any bribe, commission, or advantage offered or promised by or on behalf of the supplier to any officer or official of the Corporation will (in addition to criminal liability which the supplier may incur) terminate this contract. Canvassing on the part of, or on behalf of, the Supplier will also make his contract liable for termination.

20. SET OFF

In the event of the corporation having claim or claims ascertain or otherwise against the agent under any of the conditions of this contract or arising from or out of this contract or under the conditions of any other contract, the VC & MD shall be entitled to retain to extent of such claim or claims, any money which may be due returned by the Corporation to the agent under this or any other contract and shall entitled to appropriate such money or towards satisfaction of such claim or claims.

21. FORCE MAJEURE

The terms and conditions hereof shall be subject to force majeure. Neither the Corporation nor the supplier shall be considered in default in the performance of their respective obligations herein above if such performance is prevented or delayed because of Act of God, War, Flood, Hostilities, Revolution, Civil Commotion, Official Strike, Epidemic, Accident or Fire, or because of Law and Order Proclamation, regulation or ordinance of any Govt. of any Subdivision thereof or local authority. The supplier shall be entitled to the benefit of this clause only if he informs in writing of the circumstances amounting to force majeure to the Corporation for each consignment/ dispatch separately within 48 hours of the happening thereof by email and fax immediately followed by a confirmatory letter sent by Regd. Post Acknowledgment due. In the event of the supplier pleading any ground as constituting force majeure, the opinion of the management of the Corporation on that behalf alone shall prevail and, if in the opinion of the management, the grounds pleaded by the supplier do not amount to force majeure, then supplier shall not be entitled to plead the same and or claim any relief under this clause.

22. OBSERVANCE OF LAW

The supplier shall be bound by all laws, order, et., in force or issued by the Central or State Government from time to time and shall be solely liable for any penal consequences that may incur due to violation by the supplier of any law, orders, etc., in force.

23. NOTICE

Any notice, request, demand, consent, approval or other communication required or permitted under this agreement shall be in writing and shall be deemed to have been given (i) upon actual delivery, if delivery is in person, (ii) upon receipt if the delivery is by e-mail, or (iii) on the third business day following delivery to any internationally recognized overnight delivery service, or (iv) seven (7) days after it is deposited in the India Postal Services, as a postage prepaid, certified or registered mail. Each such notice will be sent to the respective parties at the address first indicated herein.

24. SEVERABILITY

If any term, covenant or condition of this Agreement or the application thereof to any person or circumstance (other than a term, covenant, condition or application which affects the essence of this Agreement) shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or condition to those persons or circumstances other than those as to which it has been held invalid or unenforceable, shall not be affected thereby, and each term, covenant and condition of this Agreement shall be valid and enforceable to the complete extent permitted by law.

25. RESOLUTION OF DISPUTES

- 25.1 In case of any disputes relating to this tender including the interpretation of any of the Clause/Clauses of the tender, the matter shall be referred to VC & Managing Director, APSCSC LTD.,
- 25.2 In case, if disputes are not resolved then, the matter may be referred to Commissioner of Civil Supplies, APSCSC Ltd, Government of Andhra Pradesh who will be the appellate authority.
- 25.3 In case of any disputes still not resolved and which are relating to supply of Packaging Tape including the interpretation of any of the Clause/Clauses of this Tender, the matter shall be referred to a sole arbitrator not less than the rank of Secretary to Government of Andhra Pradesh, appointed by the Government. The remuneration for the arbitrator shall be fixed by the Government. The arbitration shall be held in the place where the head office of APSCSCL situated, and the decision of the arbitrator shall be final and binding on both parties to the arbitration. The arbitration will be conducted in accordance with arbitration and conciliation Act, 1996.
- 25.4 The Supplier shall prefer a demand, if any, in writing to the VC & Managing Director for arbitration in respect of any claim under this agreement within three months from the date of termination or completion of the agreement, failing which the demand shall be deemed to have been waived absolutely time barred and the Corporation shall be discharged and released of all liabilities under this agreement in respect of such demand.

- 25.5 On receipt of a demand from the Supplier within the prescribed time, disputes and differences arising out of or in any way touching or concerning this agreement, except such matters, the decision of which is expressly provided for in the agreement shall be referred to the Arbitration as per Arbitration and Conciliation Act, 1996.
- 25.6 The Arbitrator(s) shall give separate award in respect of each dispute or difference referred to him.

26. INDEMNITY

The Supplier shall defend, indemnify and hold Buyer harmless during and after the tender against any and all liabilities, damages, claims, fines, penalties, actions, procedures and expenses of any nature arising out of, resulting from any violation of any laws by the Supplier or its punishment or any way connected with the acts, negligence, breach, failure to perform obligations relating to the tender.

27. SUCCESSORS AND ASSIGNS

This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

28. VOLUME OF WORK

No definite volume of work to be performed can be guaranteed during the currency of the contract. The Contract, if any, which may arise from this agreement, shall be governed by the terms and conditions of the Contract as set out in the invitation/General Information to the supplier and as given in the annexure to this tender. It should be clearly understood that no guarantee is given on the volume of work.

29. WAIVER

No waiver of any term, provision or condition of this Agreement shall be effective unless in writing, signed by the Party against which such waiver is sought to be enforced, and no such waiver shall be deemed to be or construed as a further or continuing waiver of any such term, provision or condition or as a waiver of any other term, provision or condition of this Agreement, unless specifically so stated in such written waiver.

30. AMENDMENT

This Agreement may not be amended, changed or modified in any manner except by an instrument in writing signed by a duly authorized representative of each Party. Any Products, services and/or other items provided or performed pursuant to any type of amendment shall be deemed provided and/or performed based on all applicable provisions of this Agreement. Any Exhibits attached to this Agreement form an integral part of this Agreement and are incorporated in this Agreement by reference.

APSCSC reserves the right to change any bid condition of any item even after inviting the bids, with prior notification to the bidders. Notwithstanding anything mentioned herein above, the Corporation shall have the discretionary power to amend any clause/s in this document (or) to

take any decision on the matter under this document with prior notice to the bidder/s.

31. ASSIGNMENT

Neither Party may assign this Agreement to a third party without the consent of the other expressed in writing.

32. COUNTERPARTS

This Agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement and shall become effective when originally signed by both of the Parties.

33. INTERPRETATION

In case of any ambiguity or dispute regarding interpretation of any clause(s) of this tender document, VC & MD, APSCSC's interpretation will be treated as final and binding.

34. INDEPENDENT RELATIONSHIP

This agreement does not constitute a party as the legal representative of the other for any purpose whatsoever. Neither Party is granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf or in the name of the other, unless otherwise specifically agreed upon in writing in this agreement or any later agreement.

35. INSPECTION OF RECORDS AND PREMISES BY THE CORPORATION

The Supplier shall permit the Corporation to inspect the Supplier's records and premises of Manufacturing unit in relation to the contract and to have them verified by the Corporation, if so, required by the Corporation.

36. SPECIFIC CONDITIONS

- a. **BRANDING** - Supplier to print the Branding along the length of the Packaging Tape at his own cost as per the design provided by APSCSCL from time to time
- b. **REJECTION** - 100% replacement of the rejected Packaging Tapes to be done within 15 working days

37. GENERAL

This Agreement, including any exhibits and schedules hereto, contains the entire agreement and understanding between the Parties, and supersedes any and all prior agreements, arrangements and understandings, relating to the subject matter hereof. There are no written or oral agreements, understandings, representations or warranties between the Parties other than those set forth or referred to in this Agreement. No supplement, amendment, alteration, modification or waiver of this Agreement shall be binding unless agreed to in writing by the Parties.

38. JURISDICTION

All Civil suits arising under this agreement should be subject to the jurisdiction of the City Civil Courts where APSCSCL Head Office situated only.

Sd/-
VC & MANAGING DIRECTOR

39. ANNEXURE 1 – ZONE WISE REQUIREMENT OF PACKAGING TAPE

Zone wise requirement of Packaging Tape:

Sl. No.	Zone	Place of Delivery Districts in the Zone	Quantity of Packaging Tapes (in Kgs)	Earnest Money Deposit (INR)
1	Zone I	1. Srikakulam 2. Vizianagaram 3. Visakhapatnam 4. East Godavari	13350	1,00,000
2	Zone II	1. West Godavari 2. Krishna 3. Guntur 4. Prakasam 5. Nellore 6. Chittoor 7. Kadapa	13400	1,00,000

40. ANNEXURE -2 - TECHNICAL SPECIFICATIONS FOR PACKAGING TAPE

A. Technical Specifications of the Packaging Tapes:

- i. 3 Colour Laminated Stitchable Tape on Jute Bags
- ii. Material and Thickness – 12 Micron Polyethylene Terephthalate (PET) + 40 Micron Low Density Polyethylene (LDPE) (White Colour)
- iii. Width of Tape – 15mm
- iv. Each Roll should be of ½ Kg (half Kg) in length
- v. Branding is to be printed on the PET material of the Tape

B. Variance allowed:

- a. A variance of 10% is allowed in the thickness of the tape
- b. A variance of 10% is allowed in the length of each roll of tape

C. Branding:

The Branding shall contain the following:

- “APSCSCL”
- Logo of APSCSCL
- A QR Code

The above content will be given by the Corporation to the Suppliers at the time of Signing of the Agreement.

The Supplier shall print the branding content provided by the Corporation along the length of the tape. The branding should be clearly printed since the QR Code will be scanned. The branding may change from time to time, and the Supplier should comply with the change in branding at no extra cost.

D. Packing:

The stocks should be delivered at designated locations within the Zones as per the orders issued by the concerned District Manager / Nodal Officer / Head Office, in good condition as per the specifications, in firm secondary packing

41. ANNEXURE 3 – FORMAT OF TURNOVER CERTIFICATE

(To be issued on the Letter Head of CA Firm)

This is to certify that the following particular of M/s _____ are true and correct as per the information and explanation provided to us and to the best of our knowledge and belief.

Financial Year	Gross Turnover (INR)
2017 – 18	
2018 – 19	
2019 – 20	

Place:

Signature

Date:

Name and Regn No. of CA Firm

Name and Membership No. member certifying

42. ANNEXURE 4 – AFFIDAVIT

Rs. 100/- NON-JUDICIAL STAMP (Notarized)

Bid Ref. No: _____,

Dt: _____

SELF DECLARATION

Certified that _____ / the firm / company / partnership or any other firm / company in which the bidder is a partner / shareholder has not been blacklisted / debarred / delisted from participating in bids / contracts on the date of opening of the bid either in individual capacity of the proprietor or in any firm / centre in which the proprietor/s is / are partner either by the APSCSCL earlier or by any other undertaking of State or Central Government. The Firm will immediately inform to APSCSCL in case of any change in the situation any time here in after.

Further, I am authorized to sign the affidavit on behalf of M/s _____ in my capacity as _____.

That the financial condition status of the firm is sound.

Above information is true to my knowledge and belief and is based on facts

(Signature with Seal of the Organization)

Name of the Authorized Signatory:

Name of the Bidding Organization:

Address of the Bidding Organization:

Date:

For VC & MANAGING DIRECTOR

43. ANNEXURE 5 - BIDDER INFORMATION FORM

A. Contact Details of Authorized Signatory		
1	Name	
2	Address (as per any Govt. approved ID Card)	
3	Phone	
4	Email	
5	Relationship with Bidder	
6	Type of Firm	
7	Name, Address, Phone Nos. of the Proprietors of the Unit	
B. Details of Constitution and financial capacity		
1	a) If owned by Proprietor, furnish full name and address	
2	b) If Partnership, give names and address of the Partners (enclose Deed).	
3	c) If Limited Company, give names and address of Directors and Managing Director (enclose Memorandum of Articles of Association), Balance Sheet, Profit and Loss for last three years	
C. Operational Capacity		
1	Year and Date of erection of the Unit	
2	Manufacturing capacity in 24 hours, specify in No. of Kgs	
3	Is the unit working or idle at present	
D. Power Supply Status		
1	Source of Power supply, alternate source of power supply in the event of break down in the existing arrangements and storage capacity of Power supply unit	

2	Electric supply details, such as, HT connection and any interruption of supply during the last one year	
3	Availability of Generator, if so, capacity and whether it is sufficient to run the unit without any interruption	
E. Other Infrastructure		
1	Availability of Laboratory if any (furnish details)	
F. Bank Details		
1	Name of the Account Holder	
2	Name of the Bank	
3	Name of the Branch	
4	Address of the Branch	
5	IFSC Code	
6	Account Number	

(Signature with Seal of the Organization)

Name of the Authorized Signatory:

Name of the Bidding Organization:

Address of the Bidding Organization:

Date:

VC & MANAGING DIRECTOR

44. ANNEXURE 6 – LIST OF APSCSCL OFFICIALS

Head Office:

SLNO	Head Office	Mobile No
1	Manager (PDS)	9100030430
2	Asst. Manager (Tech.)	7702003524

Various Districts.

SLNO	DISTRICT	District Manager Mobile Number
1	Srikakulam	7702003549
2	Vizianagaram	7702003551
3	Visakhapatnam	7702003550
4	East Godavari	7702003535
5	West Godavari	7702003552
6	Krishna	7702003540
7	Guntur	7702003536
8	Prakasam	7702003546
9	Nellore	7702003544
10	Ananthapur	7702003532
11	Chittoor	7702003533
12	Kadapa	7702003534
13	Kurnool	7702003541

45. ANNEXURE 7 – BID SUBMISSION LETTER

To,

VC & Managing Director

Andhra Pradesh State Civil Supplies Corporation Ltd.

Head Office: 10-152/1,

Sri Sai Towers, Bandar Road,

Kanuru, Vijayawada – 520007

Bid Reference No: _____ Dated: _____

- 1) I/We, the undersigned have examined the RFP Document floated by Andhra Pradesh State Civil Supplies Corporation Ltd. vide Bid Reference No: _____ dated _____ including amendment/corrigendum No. _____, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to manufacture, supply and deliver Packaging Tape in conformity with the above referred document.
- 2) If our bid is accepted, we undertake to supply Packaging Tape in conformance to *Annexure II* of the above referred documents.
- 3) I/We undertake to the supply of the ordered quantity within time schedule fixed by APSCSCL to the designated locations and abide by all conditions set forth therein. We also do hereby undertake and assure that we shall supply the stocks as per specification
- 4) I/We further confirm that, if supply / purchase order is placed to firm, we shall provide performance security of required amount in an acceptable form for due performance of the contract.
- 5) I/We agree to keep our bid valid for acceptance as required in bid document or for subsequently extended period, if any, agreed to by us.
- 6) I/We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period.
- 7) I/We further confirm that, until a formal Suppliers' Agreement is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

- 8) I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred bid enquiry.
- 9) We confirm that we do not stand deregistered / banned / blacklisted by any Govt. Authorities, in both individual and/or organization capacity
- 10) I/We confirm that we fully accept and agree to all the terms and conditions specified in above mentioned RFP document, including any and all amendment / addendums / corrigenda

(Signature with Seal of the Organization)

Name of the Authorized Signatory:

Name of the Bidding Organization:

Address of the Bidding Organization:

Date:

Note:

1. Firm/company shall use their own printed letter head for issuing this certificate
2. Acceptance shall be unconditional

46. ANNEXURE 8 – APPLICATION FORM

APPLICATION FOR ENROLMENT AS SUPPLIER FOR SUPPLY OF PACKAGING TAPE TO APSCSCL

(NOTE: Form should be printed on the letter head of the firm, should be filled up in Capital letters and each page of the application form has to be signed by the authorized signatory)

1	Name of the Firm/Manufacturing Unit	
2	Registered Address	
3	Address of the Firm/Manufacturing Unit	
4	Phone No./e-mail ID	
5	Communication Address with contact details.	
6	Whether proprietary firm or partnership firm or limited company or Co-Operative Society. In case the partnership firm, the partnership deed and, in case of a company, MOA & AOA of company and the name & address of the Proprietor / Partners / Managing Director/ Directors	
7	Turn-over during the last three financial years – average turn over should not be less than Rs. 1.00 crore in a financial year for last three financial years) duly certified by the Chartered Accountant: 2017-18 2018-19 2019-20	
8	Audited balance sheet and P&L account for last three years 2017-18 2018-19	

	2019-20 (In case of audited accounts not available, provisional Accounts certified by Chartered Accountant)	
9	Copy of Tax Invoices or Work Orders	
10	PAN given by the IT Department (copy to be enclosed).	
11	Income tax returns for the following years 2017-18 (Assessment year 2018-19) 2018-19 (Assessment year 2019-20)	
12	GSTN	
13	Copy of the Registration Certificate under GST	
14	Copy of the Registration Certificate or Certificate of Incorporation or the case may be	
15	Affidavit duly notarized to the effect that the applicant or any of the partners or company was never black-listed or convicted by court of law.	

I hereby agree to abide by terms & conditions stipulated for enrolment as Supplier for Packaging Tape. The duly signed terms and conditions of RFP document for supply of Packaging Tape is enclosed to this application along with relevant documents.

Date:

Name & Signature of the

Place:

Address & Seal

47. ANNEXURE 9 – FINANCIAL BID

Bidders should submit the below table duly mentioning the bid price against the Zones bidding for.

S. No	Zone	Quantity of Packaging Tape (in Kgs)	Final Bid Price of Packaging Tapes (INR 000.00) (per Kg)
1	Zone I	13500	
2	Zone II	13400	

(Signature with Seal of the Organization)

Name of the Authorized Signatory:

Name of the Bidding Organization:

Address of the Bidding Organization:

Date:

(END OF DOCUMENT)