

Sri V. ANIL KUMAR, IAS,
VC & MANAGING DIRECTOR.

CIRCULAR NO. 144/Mktg

No.Mktg/3083/CMR Claims/2013-14

Date:21.11.2013

Sub: APSCSCL -Mktg -Procurement of paddy under MSP -
Delivery of CMR (Boiled) by millers -Furnishing of
claims to FCI and realization of amount -Issue of
instructions -Reg.

Ref: GO Ms.No.31, Dtd: 21.10.2013 of EOS, CA, F & CS
(CS.I) Dept.Govt. of AP, Hyderabad.

AP State Civil Supplies Corporation is purchasing paddy from farmers under MSP in accordance with the orders issued by the Government from time to time. The paddy purchased is to be transferred to Rice mills immediately and rice mills have to deliver CMR rice within 15 days of delivery of paddy to them. Corporation is availing cash credit sanctioned by RBI to procure paddy by paying huge interest. In view of this there is every need for ensuring immediate delivery of CMR rice by millers, District Manager (DM) furnishing prompt claim to FCI towards CMR boiled rice to realize the amount at the earliest possible. This process not only minimizes the interest charges but also improves the availability of the funds for further procurement of paddy.

However, on review it is noticed that, huge gaps were found between the CMR delivery by rice mills and furnishing of claims to FCI by DMs and realization of the amount from the FCI for the paddy procured during KMS 2012-13. This is resulting in delayed realization of the amount invested for procurement of paddy and there is every need to take prompt action for improving cash conversion cycle. Hence the following guidelines are issued for strict compliance:

1. Paddy procured in IKP centres/PPCs should be immediately shifted to designated rice mills.
2. PPC- wise account of paddy procured, dispatches to rice mills and rice - miller's wise account with reference to paddy delivered to them and CMR delivered to FCI and CSC should be maintained properly.
3. Day to day Details of ACKs received (CMR delivered by the rice millers) shall be entered in the proforma - C (enclosed) and mail the same to Marketing Sec., on

every Monday for cross verification at the time of finalisation of paddy accounts.

4. The PPCs and rice millers subsidiary registers are available in the software developed for DCP accounts. Hence, necessary entries of paddy purchases, despatch of paddy to rice mills and issue of CMR to FCI and CSC by rice millers should be entered in DCP accounts package promptly.
5. With regard to delivery of CMR boiled rice, acknowledgements (ACKs) should be obtained from FCI every day without fail and update the millers account.
6. CMR claims should be furnished to FCI every day based on the provisional cost sheet communicated by GOI. CMR claims should be made even with limited number of ACKs without the requirement of piling up of number of ACKs so that Corporation can realize amounts on regular basis without delay.
7. DMs should pursue with Area Manager (AM), FCI, for settlement of bills every day. If there is any delay in settlement of the bills due to non availability of cash credit limits with FCI or any other reason, the same should be informed to Head Office immediately without any delay, for taking up with the Regional Office, FCI for sorting out the issue.
8. The amount settled by the AM, FCI, should be verified with reference to the claim and provisional cost sheet communicated by GOI and ensure that the bills are settled by FCI based on the guidelines issued by GOI. If there are any variations in release of the amounts pertaining to any component included in the provisional cost sheet, it should be immediately informed to Head Office for taking remedial action. There should not be any complacency in bringing such deviations to Head Office.
9. Supplementary bills should be furnished to AM, FCI for the withheld amounts promptly along with necessary certificates.
10. With regard to release of society commission, DM should certify in the claim itself that the paddy was procured through self help groups/co-operative agencies etc., and ensure that the amount is not withheld by FCI while settling CMR bills.
11. On conclusion of the KMS (Kharif/Rabi) paddy accounts of the IKP/PACS/PPCs should be reconciled with reference to purchases, payments made and paddy dispatched and acknowledged by rice mills. Then only society commission should be released. This should include gunny account.
12. Similarly, rice miller account also should be settled with reference to paddy received and acknowledged by

them, CMR delivered to FCI/CSC. This should include gunny account and necessary recoveries are to be imposed before settlement of milling charges.

13. Proforma - A (Reconciliation of Paddy & CMR deliveries) & B (CMR claims made on FCI and amounts realized from FCI) pertaining to KMS 2013-14 shall be updated and furnished to Head Office on every Monday without fail.
14. The DMs shall obtain bill wise details of amounts claimed, component wise amounts withheld / recovered by Area Managers, FCI, at the time of settlement of bills itself for necessary record and for making supplementary claims at a later date.
15. All the DMs are aware of the requirements for furnishing of final paddy claims for submission to GOI. In view of this DMs should plan in advance for collecting the required data during the procurement season itself so that the same can be furnished in the proforma communicated by Head Office, and there will not be any delay in furnishing of paddy accounts to Head Office.

Encl: (Proforma A, B & C)

Yours faithfully,

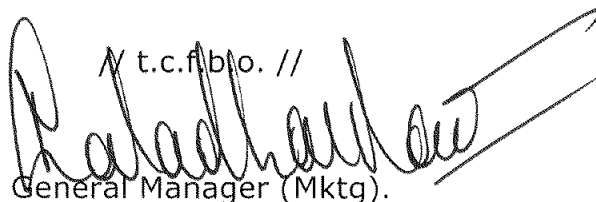
Sd/-

VC & Managing Director

To
All District Managers.
APSCSCL.

Copy to all the JC & EOEDs, APSCSCL, for information.
Copy to General Manager (Fin), APSCSCL, Hyderabad.

t.c.f.b/o. //



General Manager (Mktg).

Proforma . A

**ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED
DISTRICT ::**

RECONCILIATION OF PADDY & CMR DELIVERIES FOR _____

SI No	PARTICULARS	Grade A	Common	Total
I	Paddy purchased by :			
	PPCs of CSC			
	IKP Groups/ Societies			
	Total :			
II	Paddy shifted to Intermediary			
	PPCs of CSC			
	IKP Groups/ Societies			
	Total :			
III	Paddy shifted to CAP :			
	PPCs of CSC			
	IKP Groups/ Societies			
	Total :			
IV	Paddy delivered to Mills :			
	PPCs of CSC			
	IKP Groups/ Societies			
	Intermediary godowns			
	CAP			
	Total :			
V	Qty. acknowledged by the rice			
VI	Transit loss, if any (IV-V)			
VII	Storage loss at intermediary			
VIII	Storage loss at CAP Storage			
IX	Custom Milling Rice delivered			
a.	CMR delivered by Rice Millers			
	Raw Rice			
	Boiled Rice			
	Total :			
b.	Eq. Paddy for CMR delivered by Rice Millers			
	Raw Rice @ 67%			
	Boiled Rice @ 68%			
	Total :			
c.	Balance Paddy with Millers (V-b):			

**DISTRICT MANAGER
APSCSCL::**

Note : Separate statement is to be furnished for each season.

Proforma. B
A.P. STATE CIVIL SUPPLIES CORPORATION LIMITED
DISTRICT OFFICE ::

Daily Report on CMR Bills Claimed with FCI, Amounts Realised from FCI for KMS 2010-11 / 2011-12 / 2012-13
Khariff/Rabi as on :

(Cumulative - Qty. in MTs. Amount in Rs. Rounded off)

	Details	Raw Rice @ 67%		Boiled Rice @ 68%		TOTAL
		Grade A	Common	Grade A	Common	
1	a) CMR delivered to FCI :					0.000
	b) CMR delivered to DCP:					0.000
	c) Total CMR (a+b)	0	0	0	0	0
2	Bills Claimed with FCI					
a	Qty. Claimed					0.000
b	Rate per Mt.					
c	CMR Cost (a X b)			0.00	0.00	0.00
d	VAT @ 5%			0.00	0.00	0.00
e	CMR Transport Charges					0.00
f	Total Claim (c+d+e)					0.00
3	Claims Settled by FCI					
a	Quantity					
b	Net Amount Received From FCI					0.00
4	FCI Recoveries					
a	Quality cuts					0.00
b	RD Cess Paid to C. T. O.					0.00
c	Others					0.00
d	Total : (a+b+c)			0.00	0.00	0.00
5	Amounts withheld by FCI					
a	RD Cess					0.00
b	Market Fee					0.00
c	Custody & Maintenance Charges					0.00
d	Interest					0.00
e	Society Commission					0.00
f	CMR Gunny Cost					0.00
g	Gunny Depreciation					0.00
h	VAT					0.00
i	Others					0.00
j	Total (sum a to i) :			0.00	0.00	0.00
6	Pending Claims with FCI :					
a	Qty. (2 a - 3 a)					0.000
b	Value {2f-3b-5j}					0.00
7	Realisation of Withheld amounts from FCI	Cheque No.	Chq Date	Amount Realised		Balance Amount (Rs.)
a	RD Cess					0.00
b	Market Fee					0.00
c	Custody & Maintenance Charges					0.00
d	Interest					0.00
e	Society Commission					0.00
f	CMR Gunny Cost					0.00
g	Gunny Depreciation					0.00
h	VAT					0.00
i	Others					0.00
j	Total (sum a to i) :					0.00

DISTRICT MANAGER

Note: Separate Statement is to be furnished for each season

Please fill up the coloured fields.

