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**Andhra Pradesh  
State Civil Supplies Corporation Ltd.**

(A State Government Undertaking)

Regd. Office: 6-3-655/1/A, Civil Supplies Bhavan, Somajiguda, HYDERABAD –500 082

SRI A. DINAKAR BABU, I A S.,  
VC & MANAGING DIRECTOR

**CIRCULAR-94/MKTG**

No. Mktg.M2/2848(G)/2011-12

Dated: 19-09-2011

SUB:- APSCSCL – Marketing Section – Purchase of gunnies from DGS & D – Transportation of gunnies from Jute mills located in AP – Tenders called for for appointment of Transport Contractors – Finalisation of tenders – Request to make arrangements for lifting and transportation of gunnies from Jute Mills – Reg.

REF:- 1. Tender Notice No. Mktg/M2/3434(G)/2011-12, dt. 26.08.2011.  
2. Procs. No. Mktg/M2/3434(G)/2011-12/VZNM, dt. 7.9.2011.  
3. Procs. No. Mktg/M2/3434(G)/2011-12/WG, dt. 7.9.2011.  
4. Procs. No. Mktg/M2/3434(G)/2011-12/GNT, dt. 7.9.2011.

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In the reference 1<sup>st</sup> cited, tenders were called for appointment of separate transport contractor for transportation of gunnies from Jute Mills located in Vizianagaram, West Godavari and Guntur districts.

Appointment orders were issued to New Nagendra Lorry Transport, Hyderabad for Vizianagaram district and M/s Paras Transports, Visakhapatnam for West Godavari and Guntur districts as transport contractors for the period from 07.09.2011 to 31.08.2012 vide references 2<sup>nd</sup> to 4<sup>th</sup> cited.

The said contractors have submitted the security deposit and entered into agreement. The Bank guarantee is awaited. Soon after receipt of Bank guarantee from the transport contractors, work orders will be issued to the contractors. Transport Contractors will be working under the control of the respective District Managers.

In the first phase 40,000 bales of new B.Twill gunnies were purchased from the DGS & D . Factory-wise details are as follows:

<u>Jute Mill</u>		<u>No. of bales.</u>
<b>1. VIZIANAGARAM DISTRICT:</b>		
Aruna Jute Mills, Vizianagaram	..	6,200
Bobbili Jute Mills, Vizianagaram	..	6,000
East Coast Jute Mill, Vizianagaram	..	5,850
Nellimerla Jute Mills	..	9,600
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		27650
<b>2. WEST GODAVARI DISTRICT:</b>		
East India Jute Mills	..	7,850
<b>3. GUNTUR DISTRICT:</b>		
Bhजारang Jute Mills	..	4,500

The District Managers of Vizianagaram, Eluru and Guntur are requested to depute Assistant Manager ( Technical ) or technical staff to the Jute Factories in the district and get the quality of gunnies inspected and quantity available in factory and also ensure that pre-despatch inspection certificate of Quality Assurance Cell, DGS & D is completed before commencement of movement. They are also requested to make necessary arrangement for dispatch of gunnies soon after issue of Work Order to the Transport Contractor.

The District Managers of dispatching and receiving districts shall take the following action in transportation receipt of gunnies.

1. The District Manager, APSCSCL., Vizianagaram, West Godavari and Guntur (Despatching districts) shall obtain Release orders from Jute factories concerned and arrange to take delivery after ensuring PRE DESPATCH INSPECTION certificates of Quality Assurance Cell, DGS & D, on quality check of the new gunnies and move the stocks as per the destination points given by receiving District Managers and complete the movement before due date.
2. District Managers of Vizianagaram, West Godavari and Guntur shall obtain the invoices from the Jute Mills concerned and submit to Head Office .
3. The Despatching District Managers shall arrange and ensure speedy transportation of gunnies to the requisitioning districts without any delay what-so-ever.

4. The Despatching District Managers shall contact the District Managers concerned and ascertain the destination points of unloading and arrange dispatch of new gunny bales.
5. The Despatching District Managers shall maintain all accounts of receipt of B.Twill new Jute gunnies from the Jute factories and dispatches made to the paddy procurement districts.
6. After receipt of acknowledgements / confirmation from the recipient District Managers, the transportation claims may be settled at approved transportation rates.
7. The Despatching DM shall furnish daily dispatch particulars to HO and also to concerned District Managers without fail through e-mail and also by post.
8. The receiving District Managers shall receive the stocks immediately on arrival under proper acknowledgement and report to the dispatching districts concerned and Head Office immediately. It is the responsibility of District Managers of receiving points to maintain gunny account properly.
9. The receiving District Managers shall furnish receipt details daily to HO as well as to dispatching districts and send compliance.
10. The recipient DM shall also inform the distances from the entry point of the District to various IKP/PPCs in districts to dispatching districts to facilitate finalization of distances for settlement of transportation claims.

The receipt of the Circular shall be acknowledged by return of post.

Sd/- A. DINAKAR BABU  
VC & MANAGING DIRECTOR

To  
All District Managers,  
APSCSCL.

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GENERAL MANAGER (Mktg)