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Andhra Pradesh
State Civil Supplies Corporation Ltd.
(A State Government Undertaking)

Regd. Office: 6-3-655/1/A, Civil Supplies Bhavan, Somajiguda, Hyd – 82.

PROCEEDINGS OF THE VC & MANAGING DIRECTOR
Present: SRI A DINAKAR BABU, I.A.S.

No.Mktg/M6/1924/2011

Dated: 19-07-2011.

CIRCULAR NO.90/MKTG.

Sub:- APSCSCL - Marketing - Supply of essential commodities on economy
Prices to the Welfare Hostels/Residential Educational Institutions by
APSCSCL -Instructions - Issued - Reg.

- Ref:- 1. G.O.Ms.No.43, Social Welfare (EDN.1) Department, dt.15.6.2011.
2. This office Lr.No.Mktg/M6/1924/2011, dt.24.6.2011.
3. Lr.Rc.No.C1/4177/2010, dt.29.6.2011 of the Commissioner of
Social Welfare Department, Hyderabad.
4.. Lr.No.2086/A2/2011, dt.29.6.2011 of the Director, Women
Development and Child Welfare, Hyderabad.
5. Lr.No.D1/4221/2011, dt.2.7.2011 of the Commissioner of TW, Hyd.
6. Lr.No.C1/4177/2011, dt.2.7.2011 of the Commissioner of SW, Hyd.
7. Lr.No.C2/2645/2011, dt.8.7.2011 of the Sec. APTWREI, Hyd.
8. Lr.No.S2/023/2011-12, dt.8.7.2011 of the Director Juvenile
Welfare, Correctional Services and Welfare of Sr. Children,Hyd..
9. Lr.No.G1/7562/2011-12, dt.21.6.2011 of the Sec. APSWREI, Hyd.
10. Lr.No.D1/5095/2011, dt.28.6.2011 of the Director, BCW,
Hyderabad.
11. This office Lr.No.M6/1924/2011, dt.2.7.2011.

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In the reference 1st cited, Government have entrusted the responsibility of supplying the essential commodities viz., P.oil, Redgram dal, Yellowpeas (Batani) Chanadal/Chickpeas to the Welfare Hostels/Residential Educational Institutions of Welfare Department. Accordingly, indents were called from the respective Welfare Department based on which Tenders were called for and finalized.

Therefore, the following instructions are hereby issued to all the District Managers:

1. Costing:

Costing for supply of Redgram dal/Chanadal/Yellowpeas (Batani)/chickpeas / P.Oil is enclosed at Annexure-A, B, C and D.

2. Positioning of Stocks:

Movement order should be issued to the Suppliers for positioning of stocks at the destinations. Ample stocks should be maintained at respective MLS points duly obtaining the details of mapping of MLS Points to FP Shops from the District in charges of the Welfare Departments.

The District Managers should ensure that the trucks are unloaded immediately at MLS points subject to quality check as per the specifications and inform the confirmation of receipt of stocks to the Head office as well as Welfare Departments to remit the cost of commodities immediately.

3. Posting of Technical Officer:

One Technical Officer should be posted at the MLS Point for verification of quality of stocks and acceptance as per the specifications. If the stocks are not conforming to the specifications, prescribed the stocks should be rejected with instructions to the Supplier to take back the stocks at their own cost within 24 Hours.

The Tech. officer should verify whether the stocks are supplied in new 50 kgs bags i.e., 665 gms per gunny with stencil mark. "TO APSCSCL FOR WELFARE HOSTELS ONLY"

4. Specifications:

The Specifications of Redgram dal, Chick peas /Chana Dal/Yellowpeas/Chickpeas at Annexure-I, II and III

The 1kg sample of RG dal/Chick peas/Yellow Peas/Chanadal handed over by the Supplier at destination point conforming to the specifications prescribed therein should be preserved for further references.

5. Delivery to the FP Shops:

Month wise indents FP Shop wise/MLS point wise has to be obtained from the respective Welfare Departments by the DMs.

Soon after receipt of the DDs from the respective Welfare Departments, Release orders are to be raised by DMs for handing over of stocks to the concerned FP Shops from the MLS points.

After reconciliation of the monthly releases, the FP Shop Dealer margin has to be released on production of copies of release orders.

6. Payment to the Supplier:

Payment shall be made by the concerned DMs to the Suppliers for net quantity of every 100 Mts of RG dal/Chickpeas/Yellow peas/Chanadal supplied on presentation of bills in duplicate and acknowledgement alongwith quality certificate not exceeding 30 days from the date of delivery.

The payment shall be made by means of crossed cheque in favour of supplier, in case DD is required by the Supplier it will be issued after deducting demand draft commission.

7. VAT:

The DMs are directed to ensure specific mentioning of details of VAT in the invoices and the payments are to be released only after verification of VAT payments made by the Supplier.

8. Daily reporting:

All the DMs are directed to send daily reports of receipts form the supplier and dispatches made to the Hostels in the following proformae.

.Proforma-A

(Commodity-wise)

S.No	Name of the Supplier	Work order No	Quantity allotted	Quantity supplied	Balance to be supplied

Proforma-B

(Commodity-wise)

S.No	Name of the Welfare Dept	Month	Quantity indented	Quantity issued	Balance

All the DMs are requested to ensure that ample stocks of RG Dal, Chanadal, Chickpeas and Yellow peas are positioned and necessary measures for protection of stocks shall be taken at all MLS points and be vigilant in distribution to the Welfare Departments without giving scope for any public criticism.

SD/- A. Dinakar Babu
VC & MANGING DIRECTOR

- Encl: 1. Annexure. A, B, C & D.
2. Annexure. I , II, III & IV.
3. District Wise Indents of Welfare Departments.

To

All the District Mangers.
Copy to the Zonal Managers.
Copy to the JC & EOEDs for information.

//t.c.f.b.o//

General Manager (Mktg.)