



**Andhra Pradesh State Civil Supplies Corporation Ltd.**  
(A State Government Undertaking)

Regd.Office: 6-3-655/1/A, Civil Supplies Bhavan, Somajiguda, HYDERABAD -500 082

**P. UDAYA SANKAR.**

SECRETARY(BOT)

APSCSC EPF TRUST

**CIRCULAR NO.10**

Lr.No.Accts./PF/UAN/2015-16

Dt: 05.08.2015

Sub : APSCSCL – Submission of Mobile numbers of all the employees(staff) on payrolls in Districts and Head Office to the APSCSC EPF TRUST for the Activation of UAN Based Registration in the UAN member Portal in the EPFO website.  
- Reg.

Ref:1).E-mail received from EPFO official regarding UAN Activation of all members, Dt. 31.07.2015.

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Attention is invited to the reference cited wherein the Employees Provident Fund Organisation has informed that the activation of Universal Account Number(UAN) is mandatory. In order to activate the UAN based registration in the UAN member portal in the EPFO website the mobile numbers of all the members are to be provided in the following Proforma in Excel format:

S.no.	CPF No.	Name of the Emmployee	Mobile number

In this regard, the District Managers/Zonal Managers/Functional Heads are hereby informed to obtain the mobile numbers of all the employees(staff) and send the same to the APSCSC EPF Trust,Head Office in the above prescribed proforma(Excel format) through e-mail immediately and hard copy on or before 07.08.2015. for informing same to EPFO for facilitating online verification of their contribution.

The receipt of this circular shall be acknowledged.

*P. Udaya Sankar*  
SECRETARY(BOT)

To

The District Managers and Zonal Managers,  
APSCSCL (all Districts)

Copy to: GM(Admn &Fin) Andhra Unit.

GM(Mktg & PDS), Andhra Unit.

GM(Admn &Fin) Telangana Unit.