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The Andhra Pradesh State Civil Supplies Corporation Ltd.

(A State Government Undertaking)

Regd. Office: 6-3-655/1/A, Civil Supplies Bhavan, Somajiguda, HYDERABAD – 82

Sri. Y. NARSIMHA RAO, B.COM, LLB, PGD(IRPM)
GENERAL MANAGER (FINANCE).

ACCOUNT CIRCULAR NO. 30/2012

Lr.No.Accts.C3 Budget 2012-13

Dt. 09/01.2012

To
All District Managers/Zonal Managers
A.P.S.C.S.C.Ltd.

Sir,

Sub: APSCSCL – Finance & Accounts – Budget Proposals for the
year 2012-13 - Reg.

All the District Managers and Zonal Managers are aware that budget estimates for the year 2012-2013 have to be consolidated at Head Office and have to be placed before Board of Directors for its approval, well in advance.

In this connection, it is to emphasize that the importance of Budgetary Estimates is ever growing and the VC & MD and CCS (Chairman) are going to review each and every item in BE meticulously. It is therefore, the proformae Budget Estimates is suitably revised and all the District Managers/Zonal Managers especially Assistant Managers(Accounts) are directed to go through the proformae BE, comprehensively.

While Preparing Budget, it is directed to draw actual income/expenditure upto 31.12.2011 and for the balance period (i.e for Jan 2012 to Mar 2012) the same may be derived proportionately in accordance with the monthly allotments and offtake of commodities.

Though, instructions are given every time, many of the District Managers are not verifying financial tallies like rate, quantity, trading and administrative expenses and budget estimates are being sent inattentively. It is therefore requested to furnish the budget estimates for HBA, Computer, House, Building, Marriage, Vehicle etc., advances duly considering number of employees working in the district and left over services and also their eligibilities.

In view of the observations narrated above, all the District Mangers/ Zonal Managers are requested to involve all the Assistant Mangers(Accounts, General and Technical) available in their offices and see that a realistic Budget is prepared for the year 2012-13 and submitted to Head Office by 25-01-2012, positively through e-office module and also furnish hard copies.

The receipt of this circular may be acknowledged by return post.

OK
[Signature]
9/1/2012
General Manager (Finance)

[Signature]
9/1/2012
Mansur
9.1.12

