



ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED,  
6-3-655/1/A, CS BHAVAN, SOMAJIGUDA, HYDERABAD – AP  
APSCSC EPF TRUST

**B.PRAKASA RAO.**  
**GENERAL MANAGER(AV&FIN)**  
SECRETARY (BOT)

**CIRCULAR - 73 A**

No.Accts./PF/UAN/2016

Dated: 26 .08.2016.

Sub:APSCSCL-UAN-submission of details of all employees and Hamalies for Registration in the UAN member portal in the EPFO website-details called for-Reg.

Ref:1.This office circular No.63 dated 19.02.2014

2.This office circular No.73 dated 01.08.2014

3.This office circular No.10 dated 05.08.2015 and reminders there on.

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The attention of the District Managers are invited to the subject and references cited.

In the circulars issued vide references cited, instructions were issued to all District Managers and Zonal Managers to furnish certain information with regard to the employees and hamalies for onward submission of the same to the Regional Provident Fund commissionerate,Barkatpura,Hyderabad for allotment of Universal Account Number (UAN) to each of the member contributing to Employees Provident fund in accordance with the Government of India guidelines. However the District Managers and Zonal Managers have not furnished the information till date.

The Employees Provident Fund Organization has informed that the activation of Universal Account Number(UAN) is mandatory. In order to activate the UAN based registration in the UAN member portal in the EPFO website the information pertaining to the members are to be provided.

All the District Managers and Zonal Managers ,therefore once again requested to furnish the information pertaining to all members i.e Regular Employees and Hamalies working in their districts within a week from the date of receipt of this circular in the proforma prescribed below .In order to consolidate the information pertaining to all districts it is requested to send the data

in excel format by mail to APSCSCL EPF Trust, Head office in addition to the signed copy of the information for consolidation at Head office. Pensions are not being finalized without UAN registration.


DISTRICT	MLSP POINT	CPF NO.	Name of the Employee/Hamali	Father's name	Date of Birth	Age
1	2	3	4	5	6	7

Date of joining in the scheme	Aadhar number.	PAN Number	Savings Bank Account number.	Bank name.	Bank IFS code.	Mobile number.
8	9	10	11	12	13	14

As the Government of India and EPFO is very keen to allot UAN at the earliest possible, District Managers and Zonal Managers are requested to give "TOP PRIORITY" to the task and take personal interest and see that the information is furnished immediately.

The receipt of the circular shall be acknowledged.

  
 GENERAL MANAGER (AV&FIN)/  
 SECRETARY (BOT)

TO,  
  
 All The District Managers and Zonal Managers  
 APSCSCL(A.P)TSCSCL(TELANGANA)

Copy to the G.M(PDS&MKTG)(A.P)  
 Copy to the G.M(PDS&MKTG)(TELANGANA UNIT)  
 Copy to the G.M(AV&FIN)(TELANGANA UNIT) for favour of  
 information.