

**THE ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LTD**

Regd Office: 6-3-655/1/A, C S Bhavan, Somajiguda, Hyderabad-82

**Sri Adhar Sinha, IAS,  
VC & Managing Director**

Lr No. PDS10 (3)/617/QCC/2005

Dated:6 -8-2005

**CIRCULAR PDS –11**

Sub: Observations made by Regional Director (S&R) QCC, Hyderabad –  
certain guidelines to be observed – Regarding.

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During the inspection of the Godowns in one of the district's certain issues have been observed by the Regional Director (S&R) QCC. On Analysis of the same it is noticed that some of the MLS Point in charges are not following Scientific warehouse Management and its upkeep due to which proper maintaining of the stocks like providing **“alleyways”**, **“stack cards,”** **“drawing the stack lines”** are not being undertaken by the Godown in charges. The DMs are requested to see that the MLS in charges follow scientific the management of the stocks and see that the stocks in the godowns are maintained in scientific and prescribed manner.

The District Managers, APSCSCL should ensure that all the MLS Point godowns are to be supplied with the disinfestations equipment and storage pesticides so as to undertake disinfestation measures as per the norms and also provide sampling /analytical equipment like pokers, sample plates / sieve sets and sample bags so as to enable the MLS incharge to be in a position to do sampling and analysis when required. The District Managers should also ensure that the MLS in charges should also maintain Technical / quality control register without fail.

The District Managers should also examine the condition of the Godown and ensure that there should be enough windows for proper ventilation and aeration and also see that the damaged floor and leakages of the roof has to be repaired and plugged forthwith, as otherwise this will cause the damage to the stocks.

The District Managers are directed to depute only Technical Staff to the FCI Depots, who are conversant with the quality control procedure for certifying the quality of stocks in the Joint Seal sample Register provided at the FCI Depot, It is made clear that these are not to be signed by the Stage I Contractor or his representative or the Driver, who have no knowledge about grain quality.

The following specific points should be followed for maintaining the MLS points as per the quality control standards.

1. Godown should be maintained in clean and hygienic condition.
2. Adequate dunnage of bamboo mats and polythene should be provided under the stacks.
3. Stacking of stocks should be undertaken in a scientific and countable manner.
4. Proper alleys have to be between the stacks.
5. Stock should be maintained always “ infest free” condition by undertaking prophylactic treatment of stocks wherever and whenever necessary periodically.
6. Since Hamalies will be using hooks and also because of poor texture of gunnies there may be spillages in the Godown. All spillages should be collected, cleaned and analyzed. If cleaned stocks are confirming specifications the same should be added to main stack. Otherwise action should be taken to dispose of the same in open auction as per standing instructions.
7. Before unloading the stocks a Tarpaulin has to be spread under the truck in order to collect spillages to avoid loss of grains.
8. In the event of receipt of any cut and torn bags, it should be immediately stitched to avoid any spillages.

The District Managers are requested to take action on the above issues and send Action Taken Report to the Head Office at the earliest. They should also incorporate these points in the PV Reports sent by them monthly.

VC & Managing Director

To  
All the District Managers,  
APSCSCL,

Copy to all Joint Collectors & EO ED, APSCSCL  
Copy to All Zonal Managers, APSCSCL,  
Copy to Regional Director (S&R), Quality Control Cell, Rajendra Nagar,  
Hyderabad for information.